



Habit1: Be Proactive® • You're in Charge

Habit2: Begin With the End in Mind® • Have a Plan

Habit3: Put First Things First® • Work First, Then Play

Habit4: Think Win-Win® • Everyone Can Win

Habit5: Seek First to Understand, Then to Be Understood® • Listen Before You Talk

Habit6: Synergize® • Together Is Better

Habit7: Sharpen the Saw® • Balance Feels Best